

IAT Western Branch Training Day Thursday 18th November

Venue: Engineers' House, The Promenade, Clifton Down, Clifton, BS8 3NB

Start time: 9am - Registration and refreshments; 9:45am – programme gets under way.

Dear Delegate

Thank you for booking onto the **IAT Western Branch Training Day**. Please take some time to read the advice below from the venue and attached document. We look forward to welcoming you on Thursday.

All rooms and areas are fogged the evening prior and all rooms are only used once per day, all rooms come with a large private lounge to keep groups separate from each other where possible.

We recommend that attending delegates and trainers complete a LFT the evening prior to each day one to give your delegates peace of mind when attending training days.

How to get to Engineers' House

The Promenade, Clifton Down, Clifton, Bristol, BS8 3NB



Click here for easy directions through Google maps

By Train:

Coming in to Bristol, use Bristol Temple Meads Train Station. Please put destination as **Bristol Conf Ctr** which will apply an automatic train ticket discount on the GWR website.

By Air:

Engineers' House is a 15 minute drive from Bristol Airport (8.2 miles, subject to time of the day travelling). There are taxi ranks at the airport or car hire if required.

 travelwest

Click here for easy directions by bus

Travelling by Car: Find us using postcode **BS8 3NB** in your sat Nav.

From London M4 and the Midlands & North M5:

From the M4 take the M5 southbound towards Avonmouth and Bristol West. Leave the M5 at Avonmouth Junction 19 and follow the A4 Portway exit to Bristol. After approximately 5 miles take a sharp left just before the Clifton Suspension Bridge on to Bridge Valley Road (sign posted Bristol Zoo). At the top of Bridge Valley Road take the 1st right onto Clifton Down bearing right. Follow Clifton Down 0.3 miles and Engineers' House will be on your left just after Percival Road.

From South Wales M4/M49:

Once over the second Severn Crossing on the M4, take junction 22 onto the M49 along to Avonmouth Junction 18. Take the A4 Portway exit to Bristol. After approximately 5 miles take a sharp left just before the Clifton Suspension Bridge on to Bridge Valley Road (sign posted Bristol Zoo). At the top of Bridge Valley Road take the 1st right onto Clifton Down bearing right. Follow Clifton Down 0.3 miles and Engineers' House will be on your left just after Percival Road.

From South West M5:

Exit the M5 at Junction 19 Gordano Services. Follow the A369 to Bristol West and Clifton. After approximately 4 miles take a left following the signs for Clifton Suspension Bridge (toll £1 each way). Once across the bridge, take the 1st left and the bear left onto Clifton Down and Engineers' House will be 0.1 miles on the right-hand side just after the Royal Marines Reserves Building.

From Bath on the A4 or Wells on the A37:

Follow the signs for Bristol City Centre. After junction A4/A37 (the 3 lamps junction) move into the left lane turning left at the roundabout onto York Road (A370). At the next roundabout take the 2nd exit onto Coronation Road (A370). Follow the signs for the A4 Portway/Avonmouth. As you pass under the Clifton Suspension Bridge, take a right at the traffic lights on to Bridge Valley Road (sign posted Bristol Zoo). At the top of Bridge Valley Road take the 1st right onto Clifton Down bearing right. Follow Clifton Down 0.3 miles and Engineers' House will be on your left just after Percival Road.

Telephone: 0117 906 4800

Website: www.makevenues.co.uk

Covid 19 Engineers House WILL continue to:

1. Retain wall mounted and coffee station sanitiser stations.
2. Disposable wipes positioned next to all coffee machines.
3. Delegate/Enquirer handout should still be emailed to delegates by event organisers.
4. Face masks available at reception for delegates, the request for face masks to be worn in communal areas remains and meet and greet teams will remind delegates on arrival, offering face masks to guests that do not have one, although this is not now a legal requirement.
5. Staff/chefs in kitchens and serving at buffets to wear masks and gloves.
6. All staff to wear masks when front facing.
7. Hourly cleaning of key touchpoints – coffee machine buttons, door handles, lift buttons, toilet flush buttons/handles etc.
8. Signage at coffee machines requesting customers to sanitise prior to use and wipe down.
9. Continued visibility of sanitising and cleaning of all public areas.
10. All staff are trained to sanitise/ clean/wipe down between customer use of tables in restaurants/lounges/public areas.
11. Recommendation to customers and staff alike to wear face masks in public areas.
12. Continue with meeting room/entrance doors 'room sanitised' labels once fogged the evening prior.
13. Staff testing twice weekly continues.
14. Retain isolation room.
15. Continue with 'test & trace' check-in for delegates.
16. Staff to continue to test twice weekly.